



**The Race Management Sub-committee met between 1400 - 1900 hours at the Al Bandar Hotel, Muscat, Sultanate of Oman on Sunday 10 November 2013**

***Please refer to the ISAF website [www.sailing.org](http://www.sailing.org) for the details of the submissions on this agenda***

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### **Present:**

Tomasz Chamera (POL) – Chairman  
Nino Shmueli (ISR) – Vice-Chairman  
Tom Duggan (USA)  
Tatiana Ermakova (RUS)  
Rafael Gonzalez (ESP)  
Helmut Jakobwitz (AUT)  
Thomas Jorgensen (DEN)

Robert Leclercq (BEL)  
Con Murphy (IRL)  
Ricardo Navarro (BRA)  
Athanasios Papantoniou (GRE)  
John Parrish (NZL)  
Qu Chun (CHN)  
Adrian Stoggall (GBR)

### **Apologies:**

Christophe Gaumont (FRA)  
Hans Peter Hylander (SWE)

## **1. Opening of the Meeting**

- (a) The Chairman welcomed the Sub-committee members and observers, and thanked them for attending.

- (b) Attendees and Apologies

The Sub-committee noted the attendees at the meeting and received apologies from those members unable to attend.

- (c) Introductions

The members of the Sub-committee introduced themselves.

Vice President Chris Atkins addressed the meeting and reminded the Sub-committee of the importance of continuous improvement, particularly where ISAF is not directly involved. There is continuous need to improve race management service, to have more consistency across the world and to become comfortable in providing and giving feedback, particularly through minor reports.

The Chairman of the Race Officials Committee also addressed the meeting and encouraging the Sub-committee to promote and use the race management policies and

## Race Management Sub-committee Minutes (cont.)

to continue to strive for consistency across all racing. He outlined the reasons for various submissions made by the Race Officials Committee.

### 2. Minutes of the previous meeting and Agenda

#### (a) Minutes

The Sub-committee noted the minutes of the previous Race Management Sub-committee meeting held on 3 November 2012 (circulated and approved after the meeting).

#### (b) Matters arising

There were no matters arising from those minutes not already covered by this agenda.

### 3. Governance

#### (a) Delegation to Sub-committees

- i) The Sub-committee received a report from the ISAF Competitions Manager on the current delegations of responsibility to the Sub-committees.
- ii) To discuss and propose any changes to the Race Officials Committee.

#### **Decision**

**The Sub-committee recommends approval of the paper to Race Officials Committee.**

### 4. Strategy and development

#### (a) Current topics

- i) To report progress on current topics (as agreed last year).
- ii) To discuss recruitment and training of race officers, particularly in under-served areas.
- iii) To discuss and agree any expansion of the seminar and clinic program in under-served areas.
- iv) To discuss linkage with coaches and competitors.

#### (b) New topics

- i) To identify and propose new strategic areas to the Race Management Sub-committee and Race Officials Committee.
- ii) To discuss the development of new ISAF International Race Officers.
- iii) To discuss and agree proposals for continuous training programs for existing ISAF International Race Officers.
- iv) To discuss national race official program packages.
- v) To discuss linkage with classes.
- vi) To discuss innovations and technology in race management.

The Sub-committee discussed items (a) to (b) together.

The Chairman presented a report to the Sub-committee (see Appendix 1). He also reminded the Sub-committee that he has established a number of working groups to examine the above areas.

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The reports from those groups were received and a number of decisions made in relation to them (see Appendix 2).

The Sub-committee also received a report from the Chairman of the Information Technology & Tracking Commission. The Chairman and Ricardo Navarro (BRA) will liaise with the Commission further.

### **Decision**

**A working party is established to investigate a consistent qualification structure for clubs, regional/state level, national level and international level and to prepare standard clinic materials to better serve nations with no developed programmes in place:**

**Rob Lamb (GBR) – Chairman**

**Ricardo Navarro (BRA)**

**John Parrish (NZL)**

**Nino Shmueli (ISR)**

- (c) Cost of officials at ISAF/high level events

The Sub-committee was reminded that financial support may be available to assist up and coming race officials or mentors - applications through the ISAF Secretariat under the ROC Travel Grants scheme.

The Sub-committee was of the opinion that at any event where any race officials appointed by ISAF are paid, then all appointed officials should be paid accordingly at the same rate.

## **5. Education and Development**

- (a) Seminars and Clinics

- i) The Sub-committee noted the 2013 program.
- ii) The Sub-committee discussed the proposed 2014 program.

- (b) Conferences

The Sub-committee supported was a conference to promulgate existing best practice, especially as most IROs have not had exposure to the new seminar material. John Parrish (NZL) and the Chairman will propose an outlined project for a Conference.

- (c) Publications

The Sub-committee received a report on updates of the manuals.

- (d) Challenges and support

To identify particular challenges for race officers and to discuss and agree potential methods of support.

See Appendix 2.

- (e) Language skills

The Sub-committee discussed the need to develop the language skills of race officials.

### **Decision**

**A working party is established to recommend standard vocabulary for race management:**

**Tatiana Ermakova (RUS) - Chairman**

**Qu Chun (CHN)**

**Robert Leclercq (BEL)**

**Ricardo Navarro (BRA)**

**John Parrish (NZL)**

**Nino Shmueli (ISR)**

## **6. International Race Officer Performance and Feedback**

(a) International Race Officer Reports

The Sub-committee discussed issues based on report forms received.

(b) International Race Officer Performance

The Sub-committee discussed possibilities for obtaining feedback on International Race Officers.

## **7. Reports**

(a) To receive reports from the following major events:

i) 2015 Olympic Test Event

No report was received.

ii) 2014 ISAF Sailing World Championships, Santander (ESP)

Nino Shmueli (ISR) reported to the Sub-committee on the 2013 Test Event.

iii) ISAF Sailing World Cup

No report was received.

iv) Youth Olympic Games

Qu Chun (CHN) reported to the Sub-committee on the forthcoming event.

v) ISAF Youth Sailing World Championships

Tom Duggan (USA) reported on the 2013 event. The Sub-committee discussed the issues relating to boat sharing where the course area is not located in close proximity to the venue.

(b) Event Appointments

The Sub-committee discussed areas of improvement in relation to event appointments. The Sub-committee felt that it was lacking representation in the Event Appointments Working Party and that transparency of the process should be improved.

(c) ISAF Sailing World Cup Management Group

No report was received.

(d) Conflict of interests

The Sub-committee received a report from the ISAF Competitions Manager on conflict of interest decisions affecting International Race Officers.

## **8. Submissions**

*Please refer to the 2013 Submissions Booklet for details of all submissions also available online at [www.sailing.org/meetings](http://www.sailing.org/meetings)*

(a) To consider submissions for which the Race Officials Committee is the Reporting Committee:

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- i) Submission 031-13 – Joint Rule 69 Working Party from the Chairmen of the Constitution, Race Officials and Racing Rules Committees.  
Recommendation to Race Officials Committee: Approve
- ii) Submission 092-13 – International Race Officials Administration - Integration of Three Additional Disciplines – Regulation 6.9 and 31 from the Chairman of the Race Officials Committee.  
Recommendation to Race Officials Committee: Approve (12 in favour, 1 against, 1 abstain)
- iii) Submission 093-13 – International Umpires Administration - Regulation 31.12.1 from the Chairman of the Race Officials Committee.  
Recommendation to Race Officials Committee: No recommendation
- iv) Submission 094-13 – International Measurers Administration – Regulation 31.13.2 from the Chairman of the Race Officials Committee.  
Recommendation to Race Officials Committee: No recommendation
- v) Submission 095-13 – International Race Officers Administration – Regulation 31.14.1 from the Chairman of the Race Officials Committee.  
Recommendation to Race Officials Committee: Approve (13 in favour, 1 against, 0 abstain)
- vi) Submission 096-13 – International Judges Administration – Regulation 31.21 from the Chairman of the Race Officials Committee.  
Recommendation to Race Officials Committee: No recommendation
- vii) Submission 097-13 – Race Officials Performance – Regulation 32.10 from the Chairman of the Race Officials Committee.  
Recommendation to Race Officials Committee: Approve
- viii) Submission 098-13 – Conflict of Interest – Regulation 34 from the Chairman of the Race Officials Committee.  
Recommendation to Race Officials Committee: Approve
- (b) To consider submissions for which the Race Officials Committee is an Other Committee except Racing Rules submissions:
  - i) Submission 006-13 – Race Officials Committee – Terms of Reference – Regulation 6.9.6 from the Chairman of the Race Officials Committee.  
Recommendation to Race Officials Committee: Approve
  - ii) Submission 007-13 – International Measurers Sub-committee – Terms of Reference – Regulation 6.9.8.3 from the Chairman of the Race Officials Committee.  
Recommendation to Race Officials Committee: No recommendation
  - iii) Submission 010-13 – ISAF Advertising Code from US Sailing.  
Recommendation to Race Officials Committee: Approve (13 in favour, 1 against, 0 abstain)

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- iv) Submission 011-13 – ISAF Advertising Code from the International 49er Class Association.  
Recommendation to Race Officials Committee: Approve (12 in favour, 2 against, 0 abstain)
- v) Submission 012-13 – ISAF Advertising Code from the International Kiteboarding Association.  
Recommendation to Race Officials Committee: Approve
- vi) Submission 013-13 – Payments for Umpires from the Chairman of the Race Officials Committee.  
Recommendation to Race Officials Committee: No recommendation
- vii) Submission 014-13 – ISAF Technical Delegates from the Executive Committee.  
Recommendation to Race Officials Committee: Approve
- viii) Submission 034-13 – ISAF Regulations – Regulation 11 and new Regulation 38 from the Chairman of the Constitution Committee.  
Submission withdrawn
- ix) Submission 035-13 – Appointment to Events – Regulations 25.8.10, 25.8.13 and 25.8.15 from the Chairman of the Constitution Committee.  
Recommendation to Race Officials Committee: Defer (7 defer, 5 against, 2 abstain)
- (c) To consider submissions on the Racing Rules of Sailing for which the Race Officials Committee is an Other Committee - submissions 104-13 through to 136-13
  - i) Submission 106-13 – Racing Rules of Sailing – Rationalisation of Sound Signal Requirements – Rules 26 and 29.1 from the Malaysian Yachting Association  
Recommendation to Race Officials Committee: Reject
  - ii) Submission 108-13 – Racing Rules of Sailing – Rules 62.2 and 66 from the Chairman of the Race Officials Committee  
Recommendation to Race Officials Committee: Approve
  - iii) Submission 110-13 – Racing Rules of Sailing – Use of “ISAF” in Various Rules from US Sailing  
Recommendation to Race Officials Committee: Approve
  - iv) Submission 111-13 – Racing Rules of Sailing – Rule 86.1(b) from the Chairman of the Racing Rules Committee  
Recommendation to Race Officials Committee: Approve
  - v) Submission 125-13 – Racing Rules of Sailing – New Case based on Q&A E002 from the Chairman of the Racing Rules Committee  
Recommendation to Race Officials Committee: Approve
  - vi) Submission 126-13 – Racing Rules of Sailing – New Case based on Q&A E006 from the Chairman of the Racing Rules Committee  
Recommendation to Race Officials Committee: Approve (10 in favour, 3 against, 1 abstain)

**9. Annual Report**

The Sub-committee received the Chairman's proposed report to the Race Officials Committee.

**10. Closed Session (closed to observers)**

(a) Performance Investigations

The Sub-committee discussed a report on performance investigations affecting International Race Officers.

(b) Commendations

The Sub-committee made no recommendations for commendations.

(c) Seminar/Clinic Instructors

i) The Sub-committee noted the current list of instructors.

ii) The Sub-Committee did not propose the appointment of any new instructors.

**Decision**

**A working party is appointed to review the assessment procedures for existing and new instructors:**

**Tomasz Chamera (POL) – Chairman**

**Tom Duggan (USA)**

**Helmut Jakobowitz (AUT)**

**Ricardo Navarro (BRA)**

**John Parrish (NZL)**

**Nino Shmueli (ISR)**

(d) Exams

No report was received. The Sub-committee discussed further work and updates to the exam.

(e) Race Official Appointments

The Sub-committee made recommendations to the Race Officials Committee of International Race Officers for appointment.

## **Appendix 1 - Report from the Chairman**

**Muscat, 10 November 2013**

### **Mission:**

To develop and to achieve consistency, quality and fairness in different levels of Race Management.

### **Vision:**

The Race Management proactively meets expectations of sailors and other stakeholders on the way towards presenting its most professional level as required by sport of today in terms of innovations, technologies and optimal service.

### **Strategy and development:**

#### **1. Race Management Publications, Documents & Library**

##### **1.1 Manual**

The Race Management Manual is regularly updated and developed in terms of fleet racing, offshore racing, match racing, team racing and recently kiteboarding aspects.

##### **1.2 Regatta Documents and Forms**

Continuous work has been done to gather and to allocate documents and forms related to race management on ISAF website to be easily accessible, to present opinions on the Appendices related to race management. We need to update RM library based on existing manuals, guidelines, policies and any other documents and materials.

##### **1.3 Guidelines, Policies, Class Championship Rules and Racing Rules**

We stayed in touch with Race Officials Committee, Racing Rules Committee and ISAF Classes to unify and standardize the rules to the existing ISAF policies and to implement them in the major regattas world-wide. Class policies and championship rules were discussed if they comply with the policies and guidelines as used for Olympic Events and other ISAF Events. Race Management guidelines and policies were developed and recommended for further implementation.

#### **2. Administration**

##### **2.1 Application and Renewals**

Applications for first appointment and renewal were handled in accordance with a standard procedure. I would like to emphasize continuous help from ISAF Secretariat and Patrick Bergmans (BEL).

##### **2.2 Regatta Reports**

Reports were investigated, interesting issues, data and statistics were collected. More effective linkage in the whole system is required to make this task effective.

##### **2.3 Appointments**

The RMSC presents its disappointment with missing our representative in the appointments working party to principal events. There is still common feeling that transparency should be improved and we are willing to help on that field.



### **3. Communication**

#### **3.1 Continental Ambassadors**

To promote race management policies, seminars and clinics in different areas the following persons have been dedicated to particular continents:

- (a) Africa – Nino Shmueli (ISR)
- (b) Asia – Qu Chun (CHN)
- (c) Oceania – John Parrish (NZL)
- (d) North America – Tom Duggan (USA)
- (e) South America – Ricardo Navarro (BRA)
- (f) Europe – Thomas Jorgensen (DEN) and myself

#### **3.2 The Sub-committee agreed to use the Continental Ambassadors to do the coordination with potential race officer education and clinic/seminar issues in their area. For better work of those ambassadors, we need the ISAF Secretariat to send of letter to the regional sailing federations. Tasks and details for this groups will be discussed and further developed.**

#### **3.3 Communication (webpage and newsletter)**

Our representative was involved ROC Website Working Party which we believe will effectively help in developing communication aspects. Further activities will be taken to share our knowledge with a large number of race management involvements and to edit regular newsletter through the website and emails which will be crucial for communications world-wide.

#### **3.4 Linkage with Coaches, Athletes and other Committees**

Several RMSC members are involved in class associations, other committees and their working parties. It helped in establishing better connection with coaches and athletes on the formats and courses respecting media, sponsorship requirements and competitors' needs.

### **4. Education & Seminars**

#### **4.1 Seminar and Clinics Format**

To increase the level of race management and to coordinate seminar format and presentation to be in line with seminar materials (slides re-positions, updates etc.) the working group led by Rob Lamb (GBR) actively worked on that field continuously adapting materials after collecting feedback from seminar instructors.

#### **4.2 Seminars and Clinics Coordination; Instructors**

Allocation of seminars and clinics around the world and instructors' appointment seemed to work effectively. However transparent plan for assessing instructors and process of identifying new instructor candidates will be one of the most important task for the RMSC.

### **5. Other Activities in 2013:**

#### **5.1 2016 Olympic Sailing Competition Format Working Party**

#### **5.2 Olympic Events selection**

### **6. Key issues for the future:**

#### **6.1 Continuity of strategic items**

#### **6.2 Instructors' assessment and appointments process**

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- 6.3 Instructors' Conference
- 6.4 Technology in Race Management (starting and finishing procedures)
- 6.5 Communication (newsletter and library)
- 6.6 Linkage with coaches, sailors and other stakeholders
- 6.7 RM development and mentoring program

Tomasz Chamera  
Chairman  
Race Management Sub-committee

## Appendix 2 - RMSC Tasks and Decisions

### 1. Race Management Publications, Documents & Library

#### 1.1 Manual

Terms of reference: The Race Management Manual in its updated form exists on the website. It needs to be regularly updated and possibly developed in case of policies, guidelines etc. Furthermore different types of racing should be further developed:

- (a) fleet racing;
- (b) offshore racing;
- (c) match racing; and
- (d) team racing.

Working Group: Tatiana Ermakova (RUS), Helmut Jakobowitz (AUT), Con Murphy (IRL), Rafa Gonzalez (ESP), Tom Duggan (USA) and Hans-Peter Hylander (SWE) (leader)

Con Murphy (IRL) presented a brief report in Hans-Peter's absence. Draft for offshore section being circulated. Information about Kiteboarding and Match Racing should be completed by March. Ross Wilson commented that some items with regard to the Manual were completed last year and are ready to be distributed. There seems to be a holdup somewhere. What is already completed needs to be uploaded onto the website by end of November.

#### Decision

**Working group to continue with upgrading documents on yearly basis.**

#### 1.2 Regatta Documents and Forms

Terms of reference: To update, to gather and to allocate documents and forms related to race management on ISAF website to be easily accessible. To present opinions on the Appendices J, K, L and LE. To update RM library based on existing manuals, guidelines, policies and any other documents and materials.

Working Group: Hans-Peter Hylander (SWE), Robert Leclercq (BEL), John Parrish (NZL), Adrian Stoggall (GBR), Thomas Jorgensen (DEN) (leader)

The Group has started the process to update Appendices K, L and LE (draft has been made for App. L and LE). The timeframe is to prepare submissions for changing of Appendices in February and March 2014. The conflicts between various sailing instructions formats were discussed. RMSC needs to consider if we always change the same racing rules in the Sailing Instructions, then Appendix K, Notice of Race, may include changed rule numbers and a summarize all changes (example: the following racing rules will be changed: Part 4, 28, 32, 33, 35, 42.3(c), 60.1(a), 61.1(b), 62.1(a), 62.2, 66, A4 and A5, and Race Signals AP). There should be connection between the RMSC and the Racing Rules Committee to complete the task.

#### 1.3 Guidelines, Policies, Class Championship Rules and Racing Rules

To stay in touch with Racing Rules Committee and ISAF Classes, to unify and standardize the rules to the existing ISAF policies and to implement them in the major regattas world-wide. To discuss classes policies and championship rules if they comply with the policies and guidelines as used for Olympic Events and other ISAF Events. To review existing RM guidelines and policies and to recommend proposals for further implementation. To progress on standard Notice of Races and Sailing Instructions.

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Working Group: Rafa Gonzalez (ESP) (leader), Con Murphy (IRL), John Parrish (NZL), Christophe Gaumont (FRA), Qu Chun (CHN) and Nino Shmueli (ISR).

### **Decision**

**A working party is to be appointed by the Chairman with members of the Racing Rules Committee appointed by its Chairman to combine all the current versions of Notice of Race and Sailing instructions into one format. RMSC shall take the lead as these items directly belong to its activities.**

### **Decision**

**The work of the Regatta Document/Forms Group and this Group are to be combined.**

## **2. Administration**

### **2.1 Application and Renewals**

Terms of reference: Applications for first appointment and renewal will be handled in accordance with a standard procedure that in my opinion we have developed successfully recently. Working Group led by Chairman who appointed several members of the RMSC as the process started.

The Chairman reported that the application and renewals process has been successfully completed.

### **Decision**

**A working party is appointed to revise the current application form:**

**Ricardo Navarro (BRA) – Chairman**

**Thomas Jorgensen (DEN)**

**John Parrish (NZL)**

**Qu Chun (CHN)**

### **2.2 Regatta Reports**

Terms of reference: Investigating the reports, collecting interesting issues, data and statistics etc.

Working Group: Ricardo Navarro (BRA) (leader), Robert Leclercq (BEL), Sulis Papantoniou (GRE) and Helmut Jakobowitz (AUT).

Ricardo presented a report (attached) summarising the regatta reports received. Still a disappointing number of reports being submitted. There is still a confusion about the definition of PRO and RO.

### **Decision**

**The paper presented last year on position of race officers and principal race officers is to be circulated to the Sub-committee. If it is still considered acceptable this to be distributed to all International Race Officers.**

### **2.3 Appointments**

Terms of reference: To present proposals and criteria of the RMSC for appointing to events. To achieve transparency.

Working Group: Nino Shmueli (ISR) and the Chairman

Concern expressed about transparency and late notification of appointments for ISAF events. The Chairman is to discuss his concerns with the EAWP.

### 3. Communication

#### 3.1 Continental Ambassadors

The Sub-committee noted the Chairman's report.

##### **Decision**

**Letters to be sent to MNAs and continental associations introducing the ambassadors above requesting information and suggesting contact for any help if needed.**

#### 3.2 Newsletter

Terms of reference: To share our knowledge with a large number of race management involvements. To edit regular newsletter through the website and emails which will be crucial for communications world-wide.

Working Group: Tom Duggan (USA) (leader), Tatiana Ermakova (RUS), Con Murphy (IRL), Thomas Jorgensen (DEN) and Sulis Papantoniou (GRE).

Tom Duggan reported on progress with the newsletter. The Sub-committee agreed there should be no specific timing but distributed when ISAF has something worth reporting. All committee members are to provide relevant articles. As a start a short report about the activities of RMSC and the ISAF conference would be beneficial.

#### 3.3 Linkage with Coaches, Athletes and other Committees

Terms of reference: We need better connection with coaches, Athletes' Commission and other committees as they are our customers. Some of RMSC belong to another committees which should create linkage in natural way. To become more media friendly, to promote our sport in effective way, to come up with more ideas for formats and courses respecting media sponsorship requirements and competitors' needs. Close cooperation with ISAF Classes, Events Committee, Windsurfing and Kiteboarding Committee and Coaches and Athletes Commissions will be required.

Working Group: Nino Shmueli (ISR) (leader) supported by Adrian Stoggall (GBR), Christophe Gaumont (FRA), Rafa Gonzalez (ESP) and John Parrish (NZL)

Nino Shmueli (ISR) reported that we there are sufficient linkages with the Events Committee and individual coaches at regattas. The group develops links with coaches, classes and athletes. Qu Chun (CHN) reported feedback from the Coaches Commission that there is inconsistency in the application of race management policies at different events and still inconsistency in the judging of OCS. A suggestion that start lines be videoed from each end was made and be available to boats OCS to be viewed.

### 4. Education & Seminars

#### 4.1 Update Seminar and Clinics Format

Terms of reference: To coordinate seminar format and presentation to be in line with seminar materials (slides re-positions, updates etc.). Re-write and re-allocate seminar materials. Revising schedule on- the-water performance computer examination using photos and video create library of slides etc. To increase the level of race management.

Working Group: Rob Lamb (GBR) (leader), Ricardo Navarro (BRA) and Nino Shmueli (ISR).

The Chairman emphasized the outstanding activities of Rob Lamb (GBR) who shall continue his lead reporting to the Chairman.

#### 4.2 Seminars and Clinics Coordination; Instructors

Terms of reference: To coordinate allocation of seminars and clinics around the world and to appoint instructors. To develop transparent plan for assessing instructors, to start grooming

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several instructor candidates to plan and to run instructors' conference to ensure the common language and the philosophy are presented at the seminars and clinics. To work on transparency of the principle of allocation seminars and clinics among the MNAs on the same region.

Working Group: Nino Shmueli (ISR) and the Chairman in close cooperation to ISAF Secretariat.

Nino Shmueli (ISR) made a report to the Sub-committee.

### 4.3 Develop Plan for Assessment and Mentoring IRO Candidates

Terms of reference: To propose the process for appointing assessors and mentors, to present written assessment criteria, to create group of assessors, to train assessors, to assure consistency. We need to develop a recruiting system together with sailors and officials to ensure we get to know the competent, well-educated and well-experienced persons.

Working Group: John Parrish (NZL) (leader), Christophe Gaumont (FRA), Qu Chun (CHN) and Helmut Jakobowitz (AUT).

Comments were received about difficulties of achieving this in a formal way. Mentoring to be encouraged but this different from any form of performance assessment. The ambassadors and course representatives at ISAF events are to be encouraged to mentor others. Seminar instructors should be encouraged to continue to give advice and assistance to seminar attendees.

### 4.4 Recruitments and Expanding Education Activities

Terms of reference: Recruiting and training more (and younger) race officials. Expanding seminars and clinics to under-served areas (promotional activities). Liaise with instructions and sub-committee members to identify future talent.

Working Party: Thomas Jorgensen (DEN) (leader), Qu Chun (CHN), Ricardo Navarro (BRA), Tom Duggan (USA), Nino Shmueli (ISR) and John Parrish (NZL).

The Sub-committee agreed to revisit paper circulated in 2011 about a feasibility and ideas for a conference. Support was given for a conference to promulgate existing best practice especially as most International Race Officers have not had exposure to the new seminar material.